

INDIVIDUAL DEVELOPMENT PLAN (IDP)

PRIVACY ACT STATEMENT: Section 4103 of Title 5 of U. S. Code authorizes collection of this information. This information will be used by supervisors, employees and department managers to plan and/or schedule training, education or other career development activities relevant to the position. This will be a functional tool for both the supervisor and employee, to the status of the employee's progress or lack thereof. Position requirements will be listed. This form will be used to justify an employee's progress within his/her probationary year. This form will also justify for a promotion in grade, for appropriate positions. Changes to this IDP within the time frame will be noted and re-signed by the employee, the immediate supervisor, and the HRO/EDS representative. Items/goals will be noted as either short term (S/T) or long term (L/T) in nature. Information on this form is for official use only. **Attach additional pages if required**

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|--|---|--|--|
| 1. NAME Marine, Iam A. | 2. SSN 111-22-3333 | 3. POSITION TITLE Sheet Metal Mech. (acft) | 4. PAY PLAN, SERIES and GRADE WG 3806 05 |
| 5. INITIAL/UPDATE Initial 05/07/00 | 6. PERIOD COVERED 05/07/00 - 11/07/00 | 7. LAST UPDATED 05/07/00 | |

8. DEVELOPMENT OBJECTIVES

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| 8a. SHORT TERM OBJECTIVES (4-8 MONTHS) Promotion to WG 08 | 8b. LONG TERM OBJECTIVES (1 YEAR +) Promotion to WG 10 |
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9. FORMAL TRAINING OBJECTIVES

| 9a. COURSE ID | 9b. COURSE TITLE | 9c. PROVIDER | 9d. DATE SCHEDULED or PROPOSED | 9e. DATE COMPLETED |
|---------------|----------------------------------|---------------------|--------------------------------|--------------------|
| J3ABPA733001 | Aircraft Structural Maint. Spec. | USAF/ Pensacola NAS | 14 Jul 00 | 20 Oct. 00 |
| J47APB220004 | Metal is your Friend | Army/Tuscaloosa, AL | 30 Oct 00 | 14 Sept. 00 |
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10. FORMAL EDUCATION

| 10a. DEGREE | 10b. NAME OF PROGRAM | 10c. PROVIDER | 10d. DATE SCHEDULED or PROPOSED | 10e. DATE COMPLETED |
|--------------|----------------------|---------------|---------------------------------|---------------------|
| Not required | | | | |
| | | | | |

11. ON THE JOB TRAINING (OJT)

| 11.a TYPE (SELF OR GUIDED) | 11. b NAME OF SYSTEM OR TRAINING ITEM | 11.c Provider (PRINT NAME) | 11d. DATE SCHEDULE OR PROPOSED | 11e DATE COMPLETED |
|----------------------------|---|--------------------------------|--------------------------------|--------------------|
| <i>Guided</i> | <i>Core Maint. System</i> | <i>Tsgt. John. D. Toughguy</i> | <i>8 May 00</i> | <i>19 May 00</i> |
| <i>Guided</i> | <i>CTK Program</i> | <i>SSgt. Janice E. Cando</i> | <i>5 June 00</i> | <i>16 June 00</i> |
| <i>Guided</i> | <i>Flight Line Driving & Safety</i> | <i>A1C Teech U. Something</i> | <i>19 June 00</i> | <i>20 June 00</i> |
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Supervisor's Printed Name: **BOSS, Me R.**

Signature:

Date:

Technician Printed Name: **Marine, Iam A.**

Signature:

Date:

HRO Coordinator/EDS Printed Name: **Lt. Gerald Robinson**

Signature:

Date:

