

**ARMY NATIONAL GUARD**  
**MILITARY TECHNICIAN VACANCY**

HUMAN RESOURCES OFFICE  
NEW MEXICO NATIONAL GUARD  
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**ANNOUNCEMENT NUMBER:** T-04-1026

**CLOSING DATE:** Open Until Filled

**POSITION TITLE, SERIES, AND GRADE**

**SALARY RANGE**

**Occupational Health Specialist                      GS-0601-11                      \$48,947 - \$63,629 per year**

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For a complete listing of current vacancy announcements, please visit our website:

<https://www.nm.ngb.army.mil>

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**AREA OF CONSIDERATION:** Nationwide. All members of the New Mexico Army or Air National Guard and those eligible to become members of the New Mexico Army or Air National Guard.

**APPOINTMENT FACTORS:** Excepted Federal Service – **Commissioned Officer (Lieutenant Colonel and below).**

**POSITION LOCATION:** DET 4, JFHQ-NM, MED DET, New Mexico Army National Guard, Albuquerque, New Mexico.

**OPENING DATE:** 21 April 2004.

**DATE VACANCY EXISTS:** Currently exists.

**POSITION NUMBERS:** 40004000.

**POSITION POTENTIAL:** The top grade of this position is GS-11.

APPOINTMENT REQUIREMENTS: Excepted Civil Service. Individual selected must be assigned to a commissioned officer position in the New Mexico Army or Air National Guard. Individual must wear the uniform as prescribed by National Guard Bureau policies and the Adjutant General of New Mexico. Employment is contingent on the successful completion of a required pre-placement medical examination.

RE-PROMOTION STATEMENT: New Mexico Army National Guard technicians who were previously downgraded from a grade equal to, or higher than that advertised at the target grade in this announcement, and who are still receiving pay retention benefits from that downgrade, may be considered for this position as an exception to competition. Technicians who desire re-promotion consideration must send a letter to the Human Resources Office, prior to the closing date of this announcement, requesting consideration for re-promotion.

PERMANENT CHANGE OF STATION (PCS) BENEFITS: PCS benefits are not authorized.

EQUAL OPPORTUNITY: The New Mexico National Guard is an Equal Opportunity Employer. Selection for a position will be made without regard to race, religion, national origin, sex, political affiliation, marital status, membership or non-membership in an employee organization, non-disqualifying physical handicap, age (except military requirement for excepted technicians) or any other non-merit factor. Under Public Law 90-486, veterans' preference is not applicable.

REASONABLE ACCOMMODATION: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determination for reasonable accommodation will be made on a case-by-case basis.

INSTRUCTIONS FOR APPLYING: Individuals who think that they meet the basic qualification requirements may apply. Application will be made by resume, Optional Form 612, Standard Form 171, or in any other written format. Permanent presently employed technicians of the New Mexico National Guard may submit AGONM Form 300. Although the federal government does not require a standard application form for most jobs, we do need certain information to evaluate your qualifications and determine if you meet legal requirements for federal employment. If your application does not provide all the information requested in the job vacancy announcement, you may lose consideration for a job. Applications will be accepted only if they are received in the Human Resources Office by close of business on the closing date of the vacancy announcement; received postmarked (or other common carrier receipt mark) on or before the closing date of the vacancy announcement; or delivered to the Human Resources Office representative during her/his regularly scheduled Thursday trip to the New Mexico Air National Guard Headquarters Building. Assurance of a legible postmark or other carrier receipt mark is the responsibility of the applicant. It is a violation of 18 USC 1719 to use government postage to send applications and violators may be subject to disciplinary action and fine as prescribed by law. Applications submitted by facsimile equipment (FAX) will be accepted for consideration. The New Mexico National Guard is not responsible for monitoring the quality or completeness of the FAX.

EVALUATION METHOD: All applicants will be initially screened against mandatory qualifications. If more than ten applicants are qualified, applicants will be evaluated on the basis of relevant experience, training and education, awards, and performance appraisals to determine the ten best qualified.

Rating and ranking to determine best qualified will be conducted by a panel of representative who have technical expertise in the career field of the position being filled and a staff representative of the Human Resources Office. The evaluation will be based on the knowledge, skills, and abilities (KSAs) considered necessary for successful performance in the position.

MILITARY COMPATIBILITY: Individual selected must be assigned, prior to appointment, to a compatible Army National Guard Duty Military Occupational Specialty Code of: Officer: Branch: 60, 61, 62, 65, 66; Air National Guard Compatible Air Force Specialty Code: To Be Determined.

BASIC QUALIFICATION REQUIREMENTS: The basic qualification requirements are indicated below. These qualification requirements must be met, in addition to any military requirements, in order to be found qualified for and selected to this position.

SPECIALIZED EXPERIENCE: Must have thirty-six months' experience that has demonstrated the following knowledge, skills, and abilities:

1. Knowledge of a wide range of occupational health concepts, theories, principles, laws, practices and regulations to develop and administer statewide occupational health protection programs. Skill and ability to educate, train and advise managers, supervisors and employees in methods and techniques designed to control or eliminate unhealthy work environments. Knowledge required to serve as a professional occupational health advisor and to develop objectives, plans, procedures and regulations. Skill in evaluation procedures to conduct surveys and epidemiological studies of work facilities and operations; identify specific deficiencies and make assessments; initiate and develop solutions; and compile and prepare written reports.
2. Knowledge and ability to review, adapt and apply technical guides to a variety of existing conditions, and to develop SOPs and state regulations needed to administer occupational health and radiological protection programs. Ability to develop health care informational materials used to educate and train workers.
3. Knowledge to assess, plan, organize, and conduct occupational health studies; analyze, evaluate and report study findings; and recommend actions that reduce, prevent or eliminate occupational health hazards. Knowledge of epidemiological methodology and toxicology required to conduct and participate in conducting comprehensive field investigations and epidemiological studies of reported or indicated occupational diseases. Ability to interpret findings and to recommend abatement methods and procedures.
4. Knowledge to evaluate and analyze a variety of data such as disease frequency, survey reports, injury and illness (FECA) reports, and biological monitoring data, to ensure effectiveness of the occupational disease/illness prevention effort.
5. Skill in operating specialized testing equipment to test work environments and to conduct occupational health tests. Skill in identifying occupational health requirements, formulating and implementing policies, plans, standards and methods to improve and maintain the health of personnel; and maintain healthy working environments. Ability to evaluate diagnostic tests and reports, to choose, initiate or modify health protection plans to achieve maximum protection of workers from chemical, physical or biological hazards.

6. Knowledge and ability to plan, coordinate, write, and implement contractual services which will provide health care monitoring; prevent illness/disease; and promote physical and mental health of the employee. Ability to be self-directed and have the knowledge to perform quality assurance and utilization review.

7. Knowledge in medicine, toxicology, biological science and industrial hygiene to recognize the more insidious health effects, which are usually produced by long-term (chronic) exposures; interpret special screening tests and laboratory findings; and be able to incorporate those findings into a health promotion program.

8. Knowledge to coordinate and collaborate with other medical disciplines, safety and legal advisors, as appropriate, to address all concerns involving the health and wellness of the employees.

QUALITY AND TYPE OF EXPERIENCE: The required amount of experience/education will not in itself be accepted as proof of qualification. The quality, type and scope of the experience/education must be of such nature as to demonstrate that applicants are fully qualified to perform the duties at the level for which they apply.

DOCUMENTATION: Applicants must explain in detail, in the application, how the specialized experience was acquired, including applicable dates. Applicants should include, with application, any training completion certificates/transcripts in the areas covered in the KSAs.

SUMMARY OF DUTIES: Responsible for the occupational health and industrial hygiene programs which include preplacement and periodic physicals (medical surveillance), respiratory protection, occupational vision, hearing conservation, pregnancy surveillance and radiation protection. Develops and implements occupational health protection plans, informational material, SOPs, policies, procedures and regulations. Performs preplacement examinations to establish baseline health data and determines initial health eligibility for job placement. Coordinates medical testing of personnel in-house, through MEDDAC/MEDCENs, other government agencies, or through civilian contract services. Reviews position descriptions, work place environments and job procedures to determine requirements for protective clothing and equipment. Identifies the requirements for and conducts industrial hygiene surveys. Collects workplace samples and conducts or coordinates testing. Evaluates findings and advises on proper use of personal protective equipment or recommends other preventive or corrective measures. Identifies patterns of abnormal findings and initiates epidemiological investigations to determine causes and preventive measures.