



AGR VACANCY ANNOUNCEMENT ENLISTED



HUMAN RESOURCE/AGR OFFICE
NEW MEXICO NATIONAL GUARD
47 BATAAN BOULEVARD
SANTA FE, NM 87508
COMM: (505) 474-1218 DSN: 867-8218

ANNOUNCEMENT #: M-04-2060

OPENING DATE:
13 OCT 04

CLOSING DATE:
04 NOV 04

POSITION TITLE:

Information Technology Specialist
 (INFOSEC)

GRADE:

Up to CMSgt

OPEN FOR FILL:

STATE

NATIONWIDE

AFSC: (3C0XX or 3C3XX)

LOCATION OF POSITON:

150th Communications Flight
 150th Fighter Wing
 NMANG KAFB, New Mexico 87117

TYPE OF POSITION

NMANG

NMARNG

MILITARY ASSIGNMENT:

Same as Unit of Activity, NMANG

EVALUATION FACTORS USED:

Review of individual applications and personal interviews.

AREA OF CONSIDERATION:

Open to permanent Presently **Employed AGR** members of the New Mexico Air National Guard.
Excluding applicants in fenced AGR positions.

MILITARY COMPATIBILITY: Individual selected must be assigned, prior to appointment, to a compatible Duty Air Force Specialty Code of: 3C0XX or 3C3XX. Applicant selected that requires retraining must meet requirements IAW AFI 36-2201 Volume 3, Attachment 3. Status code (M).

HOW TO APPLY: Submit the following as a minimum.

NOTE: DO NOT submit your application in binders or document protectors.

- a. **SIGNED NGB Form 34-1**; Application for Active Guard Reserve Position.
- b. DD Form(s) 214 (all periods of active duty)
- c. Current Record Review RIP (not more than (1) year old

NOTE: You may include other supporting documentation or letters of recommendation.

ACCEPTANCE TIMELINE: Applications **MUST** be received in our office **NLT 1600** hours on the Closing Date of the Announcement. We will date-stamp and verify documents utilizing a checklist for received applications the same day of receipt.

NOTE: Applications cannot be sent via U.S. mail at government expense. Faxed applications will not be accepted.

EQUAL EMPLOYMENT OPPORTUNITY: The New Mexico Air National Guard is an Equal Opportunity Organization. HRO will screen applications without regard to race, color, gender, national origin, lawful affiliations, marital status, membership/non-membership in an employee organization, or to any handicap, which does not interfere with accomplishment of the position requirements.

DESCRIPTION OF DUTIES AND RESPONSIBILITIES: Serves as the Base Information Assurance Manager and focal point for Information Warfare and all telecommunications and computer security related functions at Flying Wing. Manages the COMSEC account for the Wing and subordinate units. Manages the AFKEMS program for the Wing. Prepares Emergency Action Plans (EAPs) operating instructions to ensure that the EAPs can be implemented immediately. Serves as the Base Computer Security (COMPUSEC) Manager. Uses state-of-the-art information security software and hardware tools to gather information and manage security on assigned telecommunication networks and in the base "firewall" or "Barrier Reef" software and hardware. Manages the Information Protection Assessment and Assistance Program (IPAAP) for the Wing, tenants, and GSUs. Manages, develops and conducts the base computer Security Awareness Training and Education program. Serves as the Telecommunications Monitoring and Assessment Program (TMAP) Manager. Manages the Base Emissions Security (EMSEC) program. Establishes, maintains, and exercises Information Condition (INFOCON) adjustment plans and procedures to ensure mission critical systems capabilities are maintained and sustained. Serves as the central focal point for all Time Compliance Network Orders (TCNO) system vulnerability alerts. Assists users in determining equipment requirements to prescreen and determine if proposed system meets the COMPUSEC needs of the user, to include future expansion, and complies with the AF computer security standards. Provides technical oversight of lower graded personnel. Performs other duties as assigned.

NOTE: INCOMPLETE PACKETS WILL NOT BE CONSIDERED